

**BelovED Community Charter School
Board of Trustees Meeting
July 20, 2023
508 Grand Street Jersey City, NJ 07302**

Board Minutes

- A. This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. The Board will be offering virtual access to the in-person Board Meeting.

Directions for accessing the public meeting were posted on the school website: www.belovedccs.org. We very much welcome input from the public. Public comment will be handled in accordance with Board procedure.

B. Call to Order /Flag Salute/ Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/2025	X	
Sal Risalvato	6/30/2025	X	
Rich Valdes	6/30/2025	X	
Sam Mikhail	6/30/2025	X	
Kathy Mone	6/30/2025	X	
Jessica Lisboa	6/30/2024		X
Maggie Johnson	6/30/2025		X

C. Public Comment on Items on the Agenda

No Comments.

D. Vote on the Minutes of the Regular Board Meeting of June 22, 2023.

Roll Call Vote on June Board Minutes:

Motion: Sal Risalvato

Seconded: Kathy Mone

Yes: Sal Risalvato, Kathy Mone, Nicole Jackson, Sam Mikhail, Rich Valdes

No: None

Absent: Jessica Lisboa, Maggie Johnson

E. Resolved, the BCCS Board of Trustees approves the re-appointment of Maggie Johnson effective July 1, 2023:

Board Member	Original Start Date	Board End Date	Training Last Completed
Maggie Johnson	5/20/2021	6/30/2025	N/A

Roll Call Vote on Item E:

Motion to Table Item E by Sam Mikhail and seconded by Kathy Mone and all were in favor with no opposers.

F. Performance Dashboard Review

1. K – 12 Dashboard Review including HIB Report (Schultz)
2. Institutional Health Goals (Hooper)

G. Facilities (Schundler)

H. Policies/ Handbook

Roll Call Vote on Policies/ Handbook Section, Items 1 & 2:

Motion: Kathy Mone

Seconded: Sam Mikhail

Yes: Nicole Jackson, Sal Risalvato, Rich Valdes, Sam Mikhail, Kathy Mone.

No: None

Absent: Maggie Johnson, Jessica Lisboa

1. **2023-07-20-1** Resolved, the BCCS Board of Trustees approves the change in vacation policy for 12-month hourly employees as outlined in Appendix A, Section XII.
2. **2023-07-20-2** Resolved, the BCCS Board of Trustees re-approves the SY22-23 Leader Evaluation and Teacher Evaluation Instruments for use in SY23-24 incorporating slight revisions. The Leader Evaluation and Teacher Evaluation instrument are provided as an attachment to the agenda.

I. Human Resources

Roll Call Vote on Human Resources Section, Items 1 through 11:

Motion: Sal Risalvato

Seconded: Kathy Mone

Yes: Nicole Jackson, Sal Risalvato, Rich Valdes, Sam Mikhail, Kathy Mone.

No: None

Absent: Maggie Johnson, Jessica Lisboa

1. **2023-07-20-3** Resolved, The BCCS Board of Trustees approves the hiring of the new employees per Appendix A, Section I for school year 2023-2024 effective as noted through 6/30/2024.
2. **2023-07-20-4** Resolved, The BCCS Board of Trustees approves the hiring of current employees for summer work as outlined in Appendix A, Section II.
3. **2023-07-20-5** Resolved, The BCCS Board of Trustees reports the following Resignations:

Employee Name	Position	Resignation Date	Status
Employee ID 187	Teacher	6/30/2023	Resignation
Employee ID 545	Teacher	6/30/2023	Resignation
Employee ID 688	Teacher Assistant	6/28/2023	Resignation
Employee ID 328	Teacher	7/11/2023	Resignation
Employee ID 102	Lunch Aide	6/30/2023	Non-Renewal

4. **2023-07-20-6** Resolved, the BCCS Board of Trustees approves the professional development costs of \$7,500 for Relay Graduate School of Education for enrolled Administrative and Instructional staff. See Appendix A, Section III for the Administrative staff information along with the courses and dates.
5. **2023-07-20-7** Resolved, the BCCS Board of Trustees reaffirms utilizing Title I funds totaling \$142,720 for the Summer School Stipends paid to the Instructional Staff for the summer school period of 7/5/2022 through 8/5/2022. See Appendix A, Human Resources, section IV for the summary of attributed salaries.
6. **2023-07-20-8** Resolved, the BCCS Board of Trustees approves utilizing ESSER II funds totaling \$277,050.16 for SY22-23 salaries of Teacher Assistants retroactive for the pay periods 9/1/2022 through 6/30/2023. See Appendix A, Human Resources, section V for the summary of attributed Teacher Assistant salaries.
7. **2023-07-20-9** Resolved, the BCCS Board of Trustees approves the usage of ESSER II Funds for Summer School Stipends for Social Workers totaling \$15,000 as outlined in Appendix A, Human Resources, section VI.
8. **2023-07-20-10** Resolved, the BCCS Board of Trustees approves the No

Accident Bonuses for Bus Drivers totaling \$7,000 for the period April,2023 to June 2023. See Appendix A, Section VII for the list of awarded Bus Drivers.

9. **2023-07-20-11** Resolved, the BCCS Board of Trustees approves the Staff Salary Adjustments for SY23-24 as outlined in Appendix A, Item IX.
10. **2023-07-20-12** Resolved, the BCCS Board of Trustees approves the following staff for Summer School Stipends as outlined in Appendix A, Item XI.
11. **2023-07-20-13** Resolved, the BCCS Board of Trustees approves the following Instructional Staff stipends as outlined in Appendix A, Item XIII.

J. Business

Roll Call Vote on Business Section, Items 1 through 13:

Motion: Sal Risalvato
Seconded: Kathy Mone

Yes: Nicole Jackson, Sal Risalvato, Rich Valdes, Sam Mikhail, Kathy Mone.

No: None

Absent: Maggie Johnson, Jessica Lisboa

1. **2023-07-20-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 6/30/2023 and 7/14/2023 each in the amount of \$700,000 and \$700,000, respectively. Payroll amounts include Employer Payroll Taxes.
2. **2023-07-20-15** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$437,438.54 for the period 6/22/2023 – 6/30/2023.
3. **2023-07-20-16** Resolved, the BCCS Board of Trustees approves the June 2023 Board Secretary Report and its submission to the NJDOE.
4. **2023-07-20-17** Resolved, the BCCS Board of Trustees approves a Service Agreement with DeLeon Auto Repair for the period August 1, 2023 through October 31, 2023 which may be extended. This agreement includes on-call repair services in addition to ordinary repairs and maintenance of the buses at a cost of \$8,000 per month.
5. **2023-07-20-18** Resolved, the BCCS Board of Trustees approves the SY23-24 Athletics Budget which is attached for informational purposes and itemized as follows:

Athletics Expense	Middle	High	Total
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	School	School	
Athletic League Fees	\$4,800	\$6,760	\$11,560
Tournament Fees	\$5,500	\$10,500	\$16,000
Facilities	N/A	\$5,000	\$5,000
Uniforms	\$12,500	\$22,000	\$34,500
Coaching Stipends	\$52,100	\$110,000	\$162,100
Equipment	\$5,000	\$11,500	\$16,500
Game Day Operations (security fees, etc)	N/A	\$27,000	\$27,000
Software Total	N/A	\$745	\$745
Athletics Administrative total	N/A	\$700	\$700
Transportation	N/A	\$49,000	\$49,000
Total	\$79,900	\$243,205	\$323,105

6. **2023-07-20-19** Resolved, the BCCS Board of Trustees approves the SY22-23 Annual Nursing Services Plan which is attached as an Appendix to this agenda.
7. **2023-07-20-20** Resolved, the BCCS Board of Trustees approves the SY23-24 BCCS Safe Return Plan which is attached as an Appendix to this agenda.
8. **2023-07-20-21** Resolved, the BCCS Board of Trustees approves a retroactive change to the Empowerment Academy Shared Services Agreement for the hourly rate effective 6/1/2023 to be \$65/hour instead of \$50/hour.
9. **2023-07-20-22** Resolved, the BCCS Board of Trustees approves SY24 Fiscal Questionnaire and its submission to the NJDOE.
10. **2023-07-20-23** Resolved, the BCCS Board of Trustees approves a Service Agreement with SURF Fire, Security and Safety, located at 1433 Highway 34, Wall, NJ 07727. This agreement includes annual inspection costs as follows:

Annual Fire Inspection	\$5,300
Fire Alarm Monitoring	\$430
<u>Cell Radio Monitoring</u>	<u>\$540</u>
Total Annual Cost:	\$6,270
11. **2023-07-20-24** Resolved, the BCCS Board of Trustees approves the usage of Squad Locker for BCCS spirit wear fundraising (website: Beloved Athletics Store: <https://teamlocker.squadlocker.com/#/lockers/beloved-athletics>). A 10% fundraising fee shall be applied to each purchase and collected funds shall be

applied to a separate Student Activity Account to benefit the BCCS Athletics Programs.

12. **2023-07-20-25** Resolved, the BCCS Board of Trustees approves the SY23-24 remote learning plan ensuring students have access to Curriculum and Technology as necessary for remote learning. BelovED's Remote Learning Plan is included as an attachment to the agenda.

13. **2023-07-20-26** Resolved, the BCCS Board of Trustees approves the expense of \$5,000 for each Academy (Elementary, Middle School, High School) for a total expense of \$15,000 to purchase uniforms for students, when necessary.

K. Canal Crossing Update – Appendix B is included for informational purposes only and contains a summary of Canal Crossing expenses, dated June 30, 2023, for site clean-up services being performed by EUC Corporation of New Jersey, 2 Lakeview Avenue, Piscataway, NJ, 08854.

L. New Business

M. Executive Session

None needed.

N. Public Comment on Non-Agenda Items

No public comments.

O. Adjournment at 1:50 PM

Sal Risalvato motioned to adjourn and all were in favor.